



## Property Monitoring Form

OCT Property Name or Address:

Name of Steward:

Date:

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### **Signage:**

Is there an OCT property sign at the site? ☐ Y ☐ N

Please describe any repairs or visibility pruning needed:

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**Property Boundaries:** Using the map provided, walk all boundaries and document with pictures.

Was the property line clearly marked with OCT placards at corners and appropriate intervals? ☐ Y ☐ N

If not, which property line needs to be more clearly marked?

Did you have any interactions with abutters or neighbors? Does OCT need to follow-up?

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**Boundary encroachment:** Check all pertinent boxes, identify location (e.g., nearest property line), and describe potential encroachment. **Photograph all potential encroachment issues, record date, and share with OCT.**

☐ Construction or excavation activity –

☐ Tree removal / vegetation cutting –

☐ Dumping of brush/lawn waste –

☐ Dumping of garbage / debris –

☐ Fence installation –

☐ Storage of boats or equipment –

☐ Plantings from abutters –

☐ Sheds or other structures–

☐ Other –

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**Maintenance Needs:** If accessible, walk the interior along with any trails on the property. Indicate, describe, and identify the location of any maintenance that needs to be completed on the property. **Photograph all maintenance needs, record date, and share with OCT.**

- ☐ Overgrown vegetation on trail –
  - ☐ Fallen tree(s) on trail –
  - ☐ Trash/debris –
  - ☐ Erosion issues –
  - ☐ Evidence of campfires –
  - ☐ Vandalism –
  - ☐ OCT structural repairs (e.g., bridge, benches, kiosks) –
  - ☐ Tree removal/limbing along roadway –
  - ☐ Other maintenance needs –
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**Wildlife Observed:** Did you come across any wildlife while monitoring the property? If you cannot confidently identify an animal, safely take a picture and share it with OCT. We report sightings of threatened or endangered species to the MassWildlife Natural Heritage & Endangered Species Program.

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**Invasive Plants Observed:** Indicate any invasive species that you observed while monitoring the property on the map provided. If you cannot confidently identify a plant, take a picture and share it with OCT.

- |   |   |  |                                       |
|---|---|--|---------------------------------------|
| <input type="checkbox"/> Autumn Olive         | <input type="checkbox"/> Japanese Barberry    | <input type="checkbox"/> Garlic Mustard  | <input type="checkbox"/> Bamboo       |
| <input type="checkbox"/> Oriental Bittersweet | <input type="checkbox"/> Japanese Knotweed    | <input type="checkbox"/> Porcelain Berry | <input type="checkbox"/> Phragmites   |
| <input type="checkbox"/> Multiflora Rose      | <input type="checkbox"/> Morrow's Honeysuckle | <input type="checkbox"/> Hedge Privet    | <input type="checkbox"/> Black Locust |
| <input type="checkbox"/> English Ivy          | <input type="checkbox"/> Japanese Honeysuckle | <input type="checkbox"/> Wine Berry      | <input type="checkbox"/> Other: _____ |

Briefly describe extent, severity, and location of infested area:

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**Other Observations:** Are there any other observations about the property you would like to share?

Thank you for taking the time to conduct this survey. OCT appreciates your time and willingness to help us maintain our extensive landholdings.