

Land Management Committee Charter

Approved 11-22-2022

Charge

The Land Management Committee derives its authority from Article 5, Section 2 (e) of the Orleans Conservation Trust (the “Trust”) Bylaws (the “Bylaws”), which charges the Committee to recommend policy for and oversee the care, management and maintenance of all fee simple properties held by the Trust, and all conservation restrictions, and other real property interests held by and administered by the Trust.

Composition

The President shall appoint the members of the Committee, including the Committee Chair. Only Trustees may serve as voting members of the Committee. The Committee shall be composed of at least three Trustees. The President may appoint specially qualified non-Trustees to serve on the Committee as non-voting members. The President and Executive Director of the Trust shall serve as *ex-officio* non-voting members of the Committee.

Term

Committee members shall serve a one-year term. All terms commence upon appointment by the President at the Board meeting following the Annual Meeting, or, if a member is appointed after said Board meeting, such member’s term shall run from the date of appointment until the Board meeting following the next Annual Meeting. During a member’s term, the member may resign or be removed by the Board. There are no limits on the number of terms a member may serve on the Committee.

Responsibilities

In addition to such other rights and duties as are delegated to it by the Trustees, the Committee’s general responsibilities include:

- Develop and share with the board an annual workplan for the Committee and meet as frequently as circumstances and the annual workplan dictate;
- Develop and share with the board an annual report summarizing the Committee’s performance against the workplan and detailing any issues that the committee faced during the year;
- Administer and annually review those policies that fall under the jurisdiction of the Committee, and make recommendations for any changes, if necessary, to the Board;
- Report to the Board the results of Committee meetings;
- Recommend policy for and oversee the care, management and maintenance of all fee simple properties, conservation restrictions (CRs), and other real property interests held by the Trust;

- Work with the Executive Director and the Director of Land Stewardship to develop annual and longer-term work plans and recommended budgets to effectively manage the Trust's properties, CRs, and other real property interests;
- Work with the Executive Director, the Director of Land Stewardship, and outside resources to review and update, as needed, the Property Inventory and Land Management Plans for fee simple properties and CRs, taking into account the impact of Plans on conserved resources and the community;
- Assist Trust staff with regular CR monitoring and related follow-up activities;
- Advise the board on anticipated land management implications of all proposed acquisitions of land, CRs and other property interests and ensure appropriate baseline documentation is completed; and
- Complete such other tasks as the Committee shall take on commensurate with its charge and delegated responsibilities.